



Light Action
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PLEASE Email to orders@lightaction.com

EXHIBITOR ORDER FORM

Event Name: _____ Date(s): _____

Billing Contact: _____ Phone: _____

Company Name: _____ Booth Name or #: _____

Email: _____ On-Site Contact: _____ Phone: _____

All orders will be confirmed via email, please include email address.

SERVICE NEEDS: (Please mark as needed)

Please call for any additional audio visual equipment needs not listed here.

	QUANTITY	LENGTH OF RENTAL	TOTAL
Electricity: 110V 15 Amp Standard Booth Service	_____ x \$100ea	x SHOW	= \$_____
Electricity: 110v 20 Amp Power Service*	_____ x \$125ea	x SHOW	= \$_____
Electricity: 115v 3x30 amp Power Box	_____ x \$175ea	x _____ DAYS	= \$_____
High Speed Internet Connection - LAN	_____ x \$95ea	xSHOW	= \$_____
High Speed Internet - SSID(requires 3+ days notice)	_____ x \$400ea	x _____ DAYS	= \$_____
Laptop Computer	_____ x \$125ea	x _____ DAYS	= \$_____
Cable TV connection*	_____ x \$125ea	x _____ DAYS	= \$_____
Sound system: Powered speaker, Stand, Wireless Mic	_____ x \$300ea	x SHOW	= \$_____
50" LED Display	_____ x \$200ea	x _____ DAYS	= \$_____
65" LED Display*	_____ x \$350ea	x _____ DAYS	= \$_____
OTHER _____	_____ x \$ CALL	x _____ DAYS	= \$_____
AUDIO VISUAL SERVICES TOTAL			\$_____

PAYMENT METHOD

****Please email this form to us at orders@lightaction.com. You will then receive an order email back from us which the customer can then use the attached order number to pay online at <https://lightactioninc.com/pay-online/> Your order will be confirmed and delivered only after the payment has been processed online.**

Please reach us at the numbers below if there are any concerns about payment

I hereby authorize this order for equipment/services from Light Action Productions. I understand that payment is due *prior* to the event and will make payment online. I understand that this contract is for rental of the equipment except as noted. I understand I am responsible for the safe keeping of this equipment during this rental period. I also understand that I am responsible for any damage/replacement to/of the equipment during this period. Reasonable wear and tear is expected.

Signature _____

Date _____

PLEASE Email to orders@lightaction.com Any questions can also be answered at this email.